



440 E. CONGRESS 4<sup>TH</sup> FLOOR  
DETROIT, MICHIGAN 48226  
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<b>MEETING:</b>	<b>Program Services Committee Meeting</b>	<b>DATE:</b>	<b>Friday, August 17th, 2018</b>
<b>IN-PERSON ATTENDEES:</b>	<b>DESC Board/Committee Members:</b> Alice Thompson, <b>DESC Staff:</b> Nicole Sherard-Freeman (CEO), Stephanie Nixon, LeKeysha Byrd, Robert Shimkoski <b>Guests:</b> Reginald Davis	<b>LOCATION:</b>	<b>DESC – 440 E. Congress, Detroit, MI 48226 – Corporate Conference Room 3R</b>
<b>VIA TELEPHONE:</b>	Lena Barkley, Jeff Donofrio, Cal Sharp	<b>CALLED TO ORDER:</b>	11:00 am
<b>ABSENT:</b>	<b>Excused:</b> N/A <b>Unexcused:</b> N/A	<b>ADJOURNED:</b>	11:20 am
<b>FACILITATOR:</b>	Alice Thompson, Program Services Committee Chair	<b>DATE MINUTES APPROVED/ADOPTED:</b>	Friday, October 19, 2018

<b>ITEM</b>	<b>DISCUSSION</b>	<b>OUTCOME /ACTION ITEM(S)</b>
<b>Welcome and Roll Call</b>	<b>Present at DESC: Committee Members:</b> Alice Thompson <b>DESC Staff:</b> Nicole Sherard-Freeman, Stephanie Nixon, Robert Shimkoski Lekeysha Byrd, <b>Guest(s):</b> Reginald Davis <b>Present via Telephone: Committee Member(s):</b> Cal Sharp, Lena Barkley, Jeff Donofrio	
<b>Acceptance and Approval of Agenda: Sent in Meeting Packet to committee members ahead of 8/17/2018 meeting.</b>	<b>Request Motion to Approve Agenda: Alice Thompson</b>  <b>Motioned: Cal Sharp</b> <b>Seconded: Lena</b> <b>All in Favor – Agenda Passed / Accepted Unanimously</b>	<b>Agenda Passed / Accepted Unanimously</b>
<b>Chair Report</b>	<b>Ms. Alice Thompson</b> <ul style="list-style-type: none"> <li><b>No Report</b></li> </ul>	

<b>Presentation and Call for Motion</b>	<p><b>Special Meeting Held for Contract Renewal</b></p> <p>Stephanie gave brief description on Organization and reason behind the Renewal</p> <p><b>Request for Motion to Approve Renewal of SER Metro Detroit Contract</b></p> <p><b>Organizations: Alice Thompson</b>  <b>Motioned: Jeffrey Donofrio</b>  <b>Seconded: Cal Sharp</b></p> <p><b>Motion Carried – Passed/Approved Unanimously</b></p>	
<b>Questions from Committee Members</b>	<p>Cal inquired about the number of planned enrolled and the actual number</p> <ul style="list-style-type: none"> <li>Stephanie explained how the numbers worked with the actual outcome.</li> </ul>	
<b>Public Comment</b>	<p>Alice opened the floor for Public Comment: Is this Program being integrated to exceed the 6 weeks of the GDYT Program?</p>	<b>No Public Comment</b>
<b>Adjournment</b>	<p><b>Request for Motion to Adjourn: Alice Thompson</b></p> <p><b>Motioned: Lena Barkley</b>  <b>Seconded: Cal Sharp</b></p> <p><b>Motion Carried – Passed/Approved Unanimously</b></p>	<b>Adjournment: Motion Carried – Passed/Approved Unanimously</b>

**DRAFT SUBMITTED BY:**

Printed Name: LeKeysha Byrd

Title: Administrative Assistant, Program Services & Innovation

Signature: *Lekeysha Byrd*

Date: 8/5/18

DATE MINUTES APPROVED/ADOPTED: October 19, 2018 Initials: LB

**NEXT MEETING:** TBD

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