

DRAFT MINUTES

Detroit Employment Solutions Corporation
(DESC) Board
Special Meeting
Wednesday, August 20, 2014

Time: 8:30 a.m. – 10:30 a.m.
Location: 440 East Congress, 4th Floor Conference Room, Detroit, MI
Facilitating: Cal Sharp, Chairman

Directors Present: Cal Sharp, Dr. George Swan III, Art Dudley, Al Nelson, David Carroll, Kenyetta Bridges, Alice Thompson Larry Steward
Directors Absent: Saunteel Jenkins, Veronica Madrigal (All Excused)
Staff Present: Pamela Moore, Jose Reyes, Stephanie Nixon, L'Tanya Clegg, Robin Johnston, Cassandra Ricks, Alessia Baker-Giles, Robert Shimkoski

PROCEEDINGS

A Special Meeting of the Detroit Employment Solutions Corporation (DESC) Board was called to order at 8:30 a.m. by Mr. Cal Sharp, Chairman. A motion was made by Director George Swan to approve the Draft Agenda of August 20, 2014, supported by Director Art Dudley. Motion Carried Unanimously.

REVIEW/APPROVAL OF CONTRACTS

D.B. Grant Associates Contract Renewal

Ms. Stephanie Nixon, Director of Contract Administration, reviewed the contract renewal for D.B. Grant Associates, explaining that the D.B. Grant Associates Statement of Work includes detailed descriptions of core, intensive and training services to jobseekers as well as comprehensive business services to employers. Service enhancements to improve system outcomes include: (1) An integrated service delivery plan; (2) Centralized testing and assessment; and (3) Dual program enrollment. Ms. Nixon shared that the award includes allocations for operations, training, as well as support services, and the total contract amount would not exceed \$7,968,372. She referred to the contract documentation in the board packets, which includes further detail regarding the negotiated contract terms.

Downriver Community Conference (DCC) Contract Renewal

Ms. Nixon explained that Downriver Community Conference's (DCC) request for additional funding would cover the cost of providing ES and TAA services (as needed) to customers who utilize DESC's two satellite One-Stop Centers located at 1616 Asbury Park and 13840 Lappin. The contract would increase by \$425,000, and the total award would be \$1,425,000.

Youth Development Commission Contract Renewal

Ms. Nixon shared that DESC is recommending an increase of \$117,635 for the Youth Development Commission (YDC), which will support case management, data tracking and follow-up services. She explained that the WIA Year-Round Youth Program improves the long-term prospects of young people by providing basic skills development, work readiness workshops, paid work experiences, as well as occupational skills training and job placement services. Eligible youth must be low-income city of Detroit residents aged 14-21. The youth must also possess at least one identifiable barrier to employment. These barriers include: Deficiency in basic literacy skills, high school drop-out status, homelessness, being a runaway or foster care

youth, pregnant, offender, an individual who requires additional assistance to complete an education program, or to secure and hold employment opportunities and attain educational and/or skills training credentials.

Ms. Nixon stated that the three renewals being presented today have been reviewed and approved by the DESC Board's Audit and Finance Committee, which referred these items to the DESC Board for final approval. A motion was made by Director Swan to approve the three contract renewals as presented, supported by Director Dudley. Motion Carried Unanimously.

GOOD AND WELFARE

Ms. Pamela Moore, President/CEO at DESC, shared that approximately three weeks ago, the IRS granted DESC its public charity status. She also shared that the Detroit Workforce Development Board has ten new members, and that new member orientations took place. DWDB Chairman David Baker Lewis and DESC Board Chairman Cal Sharp were in attendance.

Director Kenyetta Bridges shared Detroit Economic Growth Corporation (DEGC) has a new president in Mr. Roderick Miller.

PUBLIC COMMENT

No public comment was presented to the Board.

ADJOURNMENT

With no further business to come before the DESC Board, the meeting was adjourned at 10:35 a.m.

Prepared by: L'Tanya Clegg