



CITY OF DETROIT MAYOR'S WORKFORCE DEVELOPMENT BOARD

Wednesday July 20, 2022, at 12-1 p.m.

Location: Mayor's Executive Conference Room at Coleman A. Young Municipal Center

Executive Committee Proposed Meeting Minutes

Co-Chairs: Cindy Pasky & Dave Meador

Call to Order

Co-Chair Dave Meador called the Mayor's Workforce Development Board Executive Committee Meeting to order.

Approval of Agenda

Co-Chair Dave Meador asked for a motion to approve the Draft Agenda as presented. Moved by Cal Sharp. Supported by Dave Meador. Motion approved.

Approval of June 9, 2022 Meeting Minutes

Co-Chair Dave Meador asked for a motion to approve the Draft Minutes as presented. Moved by Cal Sharp. Supported by Dave Meador. Motion approved.

New Business

Policy Review and Approval

- WIOA Midcycle Regional and Local Plan Drafts
- Selective Service Registration Policy
- Priority of Service and Detroit Workforce Self Sufficiency Policy
- Guidance for Individual Training Accounts and other Contracted Training

Nicole Sherard-Freeman, Executive Director of the Mayor's Workforce Development Board, gave a brief overview, noting today's significant agenda around the policies that drive the legislative structure of the work we do.

Terri Weems, President of Detroit Employment Solutions Corporation opened with an overview of the policy updates to the WIOA local and regional plan, noting this was a mid-cycle update to a four-year plan that would include three standalone policies for the board's approval.

Updates to the local plan included demographic and labor information, as well as an update to the in-demand sectors which reflects advance mobility efforts and small business focus. The updates address the lasting impacts of the Covid-19 pandemic and addressing equity.

Guidance for Individual Training Accounts and other Contracted Training

Ms. Weems explained that this policy outlines guidelines for individual training accounts, how we approach training and how career centers are meant to screen individuals for training. She noted that this policy was approved by the Workforce Board in 2019, and she highlighted the recommended updates which include: an update to Detroit at Work's high-demand, high-growth sectors to include Small Business and Advanced Mobility; requiring documentation to demonstrate a customer's qualification for WIOA's criteria for training; Allowing folks that have an associate's degree or other state-recognized occupational certificates, or a certain number of credit hours, to skip CASAS testing; Require OSMIS pre-registration before career centers can request approval for training; Require Career Centers verify the customer is fit for training through an interest assessment or in-depth discussion about interest, skills and aptitude; Clarify the criteria required if a customer is requesting a second training from DESC; Clarify the definition of a customer demonstrating satisfactory progress during training.

Questions and comments from board members ensued.

Selective Service Registration Policy

Ms. Weems explained this new policy would outline the Selective Service Registration requirement including who is required to comply and the documentation required for military service. This requirement applies to potential participants in the WIOA Title 1 Program, noting that individuals under the age of 26 are required to register for service in order to receive WIOA services. We currently reference this policy in our plan but would like to have a standalone policy for it.

Priority of Service and Detroit Workforce Self Sufficiency Policy

Ms. Weems explained this policy was approved by the Workforce Board in 2019 and that we're recommending updates to it. She continued noting that this policy establishes that we must give priority to certain customers including veterans and their spouses. Ms. Weems continued by noting the proposed updates including: Individuals with a disability have been added to priority group 4. A definition for an individual with a disability has been added; At least 50.1% of a subrecipient's participants receiving individualized career and training services in the WIOA Adult program must be a recipient of public assistance, low income, or an individual who is basic skills deficient; Added language: "Individuals who fall into a priority group will be considered for WIOA and other individualized programs. They will be enrolled in an individualized program if there is an added benefit to the participant and if permitted by the funding source"; Updated definitions for Basic Skills Deficient, Resident with a Criminal Background and Disengaged Worker; Basic Skills Deficiency for individuals receiving individualized career services can be documented using other sources (not just a CASAS test), based on new definition.

Ms. Weems concluded by noting these are the recommended policy changes and changes to the regional and local plan for mid cycle update that will require approval.

Questions and comments from board members ensued.

Co-Chair Dave Meador asked for a motion to approve the WIOA Mid-Cycle Region 10 Plan draft. Local Plan as presented. Moved by Cal Sharp. Supported by Dave Meador. Motion approved.

Co-Chair Dave Meador asked for a motion to approve the WIOA Local Plan draft as presented. Moved by Cal Sharp. Supported by Dave Meador. Motion approved.

Co-Chair Dave Meador made the motion to accept the Selective Service Registration Policy as presented. Moved by Cal Sharp. Supported by Dave Meador. Motion approved.

Co-Chair Dave Meador made the motion to accept the Priority of Service and Detroit Workforce Self Sufficiency Policy as presented. Moved by Cal Sharp. Supported by Dave Meador. Motion approved.

Co-Chair Dave Meador asked for a motion to approve the Guidance for Individual Training Accounts and other Contracted Training Policy as presented. Moved by Cal Sharp. Supported by Dave Meador. Motion approved.

Public Comment

There was no public comment.

Adjournment

Co-Chair Dave Meador asked for a motion to adjourn. Moved by Cal Sharp. Supported by Dave Meador. Meeting Adjourned.

Attendees

Dave Meador, Cal Sharp, Terri Weems, Dana Williams, Nicole Sherard-Freeman, Susan Reinke, Robert Shimkoski