



115 ERSKINE, 2<sup>nd</sup> FLOOR  
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A Michigan Works! Agency

<b>MEETING:</b>	<b>DESC Program Services Committee Meeting</b>	<b>DATE:</b>	<b>August 7, 2024</b>
<b>ATTENDEES:</b>	<b>DESC Committee / Board Members:</b> Alice Thompson, Terri Weems, Lena Barkley <b>DESC Staff:</b> Stephanie Nixon, Madelyne Bernard-Diab, Dana Williams, Sara Azu, Rachel May, Patrice Wright, Robert Shimkoski, Anthony Davis, Traci Sassak, Sheila Johnson	<b>LOCATION:</b>	<b>DESC Corporate Offices 115 Erskine, 2<sup>nd</sup> Fl Detroit, MI 48201</b>
		<b>CALLED TO ORDER:</b>	<b>10:15 a.m.</b>
<b>ABSENT:</b>	<b>Excused:</b> None <b>Unexcused:</b> None	<b>ADJOURNED:</b>	<b>10:58 a.m.</b>
<b>PUBLIC ATTENDEES:</b>			
<b>FACILITATOR:</b>	<b>Alice Thompson, Board Secretary and Committee Chairperson</b>	<b>DATE MINUTES APPROVED/ADOPTED:</b>	<b>11.13.2024</b>

ITEM	DISCUSSION	OUTCOME/ACTION ITEM(S)
<b>I. Welcome &amp; Introductions</b>	Alice Thompson, Board Chair and Committee Chairperson, called the meeting to order	
<b>II. Agenda Approval / Minutes</b>	Ms. Thompson asked for approval of the agenda for the August 7, 2024 meeting: Motion: Terri Weems Seconded: Lena Barkley Motion Carried – Approved Unanimously  Ms. Thompson asked for approval of the Minutes for the June 5, 2024 meeting: Motion: Terri Weems Seconded: Lena Barkley Motion Carried – Approved Unanimously	
<b>III. Chairperson Update</b>	Ms. Thompson provided uplifting words to the group about the work we do together	
<b>IV. A. Program Services Update / Training Strategy Shift / Blue Chip Program</b>	Stephanie Nixon presented the committee members with the suggested dates for next year's meeting schedule and Ms. Thompson suggested changing the start time of the meeting to 10:30 am instead of 10 am to not interfere with the Mayor's Cabinet meetings and all agreed.  Ms. Thompson asked for approval of the Meeting Dates for 2024: Motion: Lena Barkley Seconded: Terri Weems Motion Carried – Approved Unanimously	





Printed Name: Patrice Wright

Title: Executive Administrative Assistant

Signature: /s/ Patrice Wright

Date: 8/14/24

DATE MINUTES APPROVED/ADOPTED: 12.13.2024

Initials: PW

**NEXT MEETING: Wednesday, November 13, 2024 at 10 a.m.**