

115 ERSKINE, 2nd FLOOR DETROIT, MICHIGAN 48201 PHONE (313) 876-0674 FAX (313) 664-5505 TYY: 711

A Michigan Works! Agency

MEETING:	DESC Program Services Committee Meeting	DATE:	August 7, 2024
ATTENDEES:	DESC Committee / Board Members: Alice Thompson, Terri Weems, Lena Barkley DESC Staff: Stephanie Nixon, Madelyne Bernard-Diab, Dana Williams, Sara Azu, Rachel May, Patrice Wright, Robert Shimkoski, Anthony Davis, Traci Sassak, Sheila Johnson	LOCATION:	DESC Corporate Offices 115 Erskine, 2 nd FI Detroit, MI 48201
		CALLED TO ORDER:	10:15 a.m.
ABSENT:	Excused: None Unexcused: None	ADJOURNED:	10:58 a.m.
PUBLIC ATTENDEES:			
FACILITATOR:	Alice Thompson, Board Secretary and Committee Chairperson	DATE MINUTES APPROVED/ADOPTED:	11.13.2024

	ITEM	DISCUSSION	OUTCOME/ACTION ITEM(S)
I.	Welcome & Introductions	Alice Thompson, Board Chair and Committee Chairperson, called the meeting to order	
II.	Agenda Approval / Minutes	Ms. Thompson asked for approval of the agenda for the August 7, 2024 meeting: Motion: Terri Weems Seconded: Lena Barkley Motion Carried – Approved Unanimously Ms. Thompson asked for approval of the Minutes for the June 5, 2024 meeting: Motion: Terri Weems Seconded: Lena Barkley Motion Carried – Approved Unanimously	
III.	Chairperson Update	Ms. Thompson provided uplifting words to the group about the work we do together	
IV.	A. Program Services Update / Training Strategy Shift / Blue Chip Program	Stephanie Nixon presented the committee members with the suggested dates for next year's meeting schedule and Ms. Thompson suggested changing the start time of the meeting to 10:30 am instead of 10 am to not interfere with the Mayor's Cabinet meetings and all agreed. Ms. Thompson asked for approval of the Meeting Dates for 2024: Motion: Lena Barkley Seconded: Terri Weems Motion Carried – Approved Unanimously	



		Ms. Nixon began presenting on the Training Strategy Shift where she detailed some	
		Challenges vs. Opportunities in the training process. Some of which were:	
		Challenges	
		Having too many training options to effectively market to customers	
		Training saturation in certain occupations creating placement challenges	
		Opportunities	
		Programs customized to support the needs of customers	
		Increased contextualized training aligned with growth occupations and employer demand	
		Next Stephanie presented the "Blue Chip" Program concept which consist of the following points.	
		Aligned with target industries and talent strategies	
		Attempt 5 offerings per target industry sector	
		 Ideally, all are Learn + Earn models; includes customized and apprenticeships 	
		 Weighted more heavily in annual training budget, dedicated personnel and resources 	
		Offer 'skills refresh' in each industry; except Small Business	
		Lastly, Stephanie presented a list of training program recommendations for each sector.	
		Committee discussion ensued	
B. Performance		Next, Madelyne Bernard began by informing the committee that there are now three Career Center PIP (Performance Improvement Plan) recommendations.	
	Improvement Plan	Southwest Economic Solutions	
	Contract Review	• ACCESS	
		SERCO Inc. & Goodwill Industries Madely we then informed the approximate that to share a large size and the same of the	
		Madelyne then informed the committee that technical assistance is now being offered to each organization in the areas where metrics weren't met.	
		each organization in the areas where methos weren't met.	
		Committee discussion ensued	
		Sara Azu began by informing the committee that we currently have an RFP out for the	
	C. Northwest Activity	District 2 space which is currently located at Northwest Activity Center. The RFP closes	
	Center RFP	August 14 ^{th.}	
		Committee discussion ensued	
V.	Public Comments	No public present	
VI.	Adjournment	Ms. Thompson adjourned the meeting.	

DRAFT SUBMITTED BY:



DATE MINUTES APPROVED/ADOPTED:	12.13.2024	Initials: PW
Signature: _/s/ Patrice Wright	Date: _8/14/24	
Printed Name: Patrice Wright		Title: Executive Administrative Assistant

NEXT MEETING: Wednesday, November 13, 2024 at 10 a.m.

