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A Michigan Works! Agency

MEETING:	DESC Executive Committee Meeting	DATE:	May 11, 2026
ATTENDEES:	DESC Executive Committee Members: Alice Thompson, Lena Barkley, Brittney Hoszkiw, Chris Uhl, Dannis Mitchell DESC Staff: Terri Weems, Rachel May, Taylor Smith, Robert Shimkoski, Carmen Bender, Sam Talbot, Caethia Binion, Madelyne Bernard- Diab (remote), Talitha Johnson (remote) Guests: Mrs. White (remote), Hyman Roth (remote)	LOCATION:	DESC Corporate Offices
		CALLED TO ORDER:	1:05 p.m.
ABSENT:	Excused: Unexcused: N/A	ADJOURNED:	2:15 p.m.
PUBLIC ATTENDEES:	N/A		
FACILITATOR:	Alice Thompson, Board Chairperson	DATE MINUTES APPROVED/ADOPTED:	August 24, 2026

ITEM	DISCUSSION	OUTCOME/ACTION ITEM(S)
I. Welcome & Introductions	Alice Thompson, Board Chairperson, called the meeting to order at 1:05 p.m.	
II. Approval Agenda/Minutes	Ms. Thompson called for a motion to approve the agenda for the May 11, 2026, meeting: Motion: Lena Barkley Supported: Brittney Hoszkiw Motion Carried – Unanimously Ms. Thompson called for a motion to approve the minutes for the March 2, 2026, meeting: Motion: Lena Barkley Supported: Brittney Hoszkiw Motion Carried – Unanimously	
III. Board Chair Report	Alice Thompson, Board Chairperson reported: Welcome new board member: Brittney Hoszkiw, Deputy Director Economic Development Mayor's Office, City of Detroit.	

	Succession Planning: Ms. Thompson made the request to transfer her role as chair of the Programs Services Committee over to Ms. Dannis Thompson at the annual meeting in August. Ms. Thompson continued by acknowledging that we have a very active and committed board and we are thankful as a board for Ms. Weems stepping into this Interim President role. The board's comfort level has risen greatly in this brief time.	
IV. President's Report	Ms. Weems, Itererim President, reported: RFP Objective: Identify a qualified auditing firm to provide Financial Statement Audit and Single Audit Services for the period: July 1, 2025-June 30, 2026 Auditor Procurement: DESC issued a solicitation for proposals on March 10, 2026 and closed May 4, 2026. • Two respondents: Gabridge & Company, Maner CPA. Unfavored by committee • DESC will leverage the MiDeal list of Corporate Auditor Firms to select a new firm and will present to Audit & Finance committee for approval. • Will work to retain Plante Moran MWDB Update: MWDB Executive Committee Meeting held on 05.06.2026 • Announced new member Richard Bierschbach, J.D., President, Wayne State University • WIOA Plan Update • Budget Allocations • Workforce Insights: Focus on Construction, Healthcare & Hospitality	
V. Bylaws & Policies	Ms. Weems, Itererim President, reported: Bylaws: Legal counsel has reviewed bylaws, no recommendations or changes at this time. Giving Policy Considerations: Board chair encouraged support of DESC's mission without a formal policy. Discussion ensued.	
VI. Public Comments	none	
VII. Closed Session	Ms. Thompson called for a motion for closed session pursuant to section 8A of the Michigan Open Meetings Act to consider evaluation of an employee at the request of the employee: Motion: Chris Uhl Seconded: Lena Barkley Motion Carried – A roll call vote was approved unanimously	

	At 1:25 p.m. all persons other than the DESC Executive Committee and the Interim President were excused from the meeting. The doors to the meeting room were closed and the committee proceeded to closed session. Doors to the meeting room were reopened at 2:15 p.m. and Ms. Thompson reopened the public meeting. Ms. Weems verbally called outside the meeting doors to inform any persons present that the meeting was back in session.	
VIII. Adjournment	Ms. Thompson called for a Motion to Adjourn the meeting at 2:15: Motion: Lena Barkley Second: Chris Uhl Motion Carried – Approved Unanimously	

DRAFT SUBMITTED BY:

Printed Name: _____ Rachel May _____ Title: _____ Executive Assistant _____

Signature: _____ /s/ Rachel May _____ Date: _____ 5/15/2026 _____

DATE MINUTES APPROVED/ADOPTED: _____ **08.24.2026** _____ **Initials:** **RMM** _____

NEXT MEETING: August 24, 2026