



A Michigan Works! Agency

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MEETING:	DESC Executive Committee Meeting	DATE:	June 26, 2018
IN-PERSON ATTENDEES:	DESC Board/Committee Members: Laura Hughes, Cal Sharp, Alice Thompson, Jeff Donofrio DESC Staff: Nicole Sherrard-Freeman; Michelle Rafferty, Stephanie Nixon, Robert Shimkoski, Jason Lee, Alessia Baker-Giles, Nicholas Piper, Sherold Riddles, Rashid Barkaji, Joycelyn Malcolmcar; Cheryl Hildreth Guests/Presenters: N/A	LOCATION:	Northwest Activities Center, 18100 Meyers, Detroit, MI 48235
VIA TELEPHONE:	DESC Board: Maria Woodruff-Wright DESC Staff: Terri Weems	CALLED TO ORDER:	9:00 am
ABSENT:	Excused: Chris Uhl Unexcused: N/A	ADJOURNED:	9:24 am
FACILITATOR:	Laura Hughes, DESC Board Chair	DATE MINUTES APPROVED/ADOPTED:	08/28/2018

ITEM	DISCUSSION	OUTCOME/ACTION ITEM(S)
I. Welcome and Introductions <ul style="list-style-type: none"> Consent Agenda Meeting Minutes 4/24/2018 	<p>Laura Hughes, DESC Board Chair, called the meeting to order at 9:00 am and welcomed everyone to the meeting.</p> <p>Laura Hughes, DESC Board Chair called for the approval of the Consent Agenda and the Meeting Minutes of 4/24/2018:</p> <p style="text-align: center;">Motioned: Jeff Donofrio Supported: Alice Thompson Motion Carried: Passed/ Approved Unanimously</p>	<p>Approval of Consent Agenda and Meeting Minutes of 4/24/2018.</p> <p>Motion Carried. Passed/Approved Unanimously</p>
II. CEO Board Report Highlights	<p>Nicole Sherard-Freeman, DESC CEO gave her report:</p> <p>The highlights of her report will be reported in full in the following Corporate Board meeting:</p> <ul style="list-style-type: none"> National Landscape highlights on Federal funding; Medicare Work Requirements - Waivers will fall off for able-bodied individuals with no disabilities. DESC Corporate Strategy IT Assessment/Corporate Re-design <p>Nicole Sherard-Freeman, DESC CEO will attend a 2-day session with Michigan Works Directors Council and stated that her attendance at the Mackinac Conference was productive.</p>	
III. Program Services Committee Update	<p>Alice Thompson, Program Services Committee Chair gave her report:</p> <ul style="list-style-type: none"> Grow Detroit Young Talent (GDYT) work. 	



	<ul style="list-style-type: none"> • JAG Program. All reports indicate that we are meeting or exceeding our goals. • Two Contract Approvals: Workforce Development One Stop Renewal and Training at Randolph. • Approval of Meetings for 2019 <p>Kudos to DESC staff for good work.</p>	
IV. Audit & Finance Committee Update	<p>Terri Weems, DESC CFO gave the Audit & Finance Committee Update:</p> <ul style="list-style-type: none"> • 2019 budget has been revised to \$59.5 million, which is up from last year, minus some of the Bridge and Executive Order fees which will carry over to 2019. The focus was on achieving our goals. • All risks/concerns have mitigating strategies. • Our budget has increased approximately \$18 million from 2 years ago. • We are in process of sending our training contracts, and some of our contractors are asking for more training dollars, so we are in the process of benchmarking training costs and outcomes. <p>Board Questions:</p> <ul style="list-style-type: none"> • How much has our budget increased? • Any concerns? • From an organizational standpoint, we should be benchmarking what the cost of training is against what others are charged, to make sure we have a reasonable cost. And, to make sure we are meeting our outcomes, for Detroiters to get jobs. 	
V. 2019 Proposed Committee Meeting Dates	<p>Laura Hughes, DESC Board Chair asked the Board what their date preferences were for 2019. Laura Hughes, DESC Board Chair asked for the DESC staff to coordinate the dates. The final dates for all Committees and Corporate Board will be approved at the 2018 August annual meeting.</p>	
VI. Public Comment	No one from the public commented	
VII. Adjournment	<p>Laura Hughes, DESC Board Chair, asked for motion to adjoin the meeting at 9:24 am.</p> <p>Motioned: Jeff Donofrio Seconded: Cal Sharp Motion Carried: Passed/Approved Unanimously</p>	<p>Motion to Adjourn meeting.</p> <p>Motion Carried. Passed/Approved Unanimously</p>

DRAFT SUBMITTED BY:

Printed Name: Cheryl Hildreth

Title: Administrative Assistant

Signature: *Cheryl Hildreth*

Date: June 26, 2018

DATE MINUTES APPROVED/ADOPTED: 08/28/2018 Initials: JR

NEXT MEETING: Tuesday, August 28, 2018

