



440 E. CONGRESS 4TH FLOOR
DETROIT, MICHIGAN 48226
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MEETING:	Program Services Committee Meeting – Special Meeting	DATE:	Friday, August 17th, 2018
IN-PERSON ATTENDEES:	DESC Board/Committee Members: Alice Thompson, DESC Staff: Nicole Sherard-Freeman (CEO), Stephanie Nixon, LeKeysha Byrd, Robert Shimkoski Guests: Reginald Davis	LOCATION:	DESC – 440 E. Congress, Detroit, MI 48226 – Corporate Conference Room 3R
VIA TELEPHONE:	Lena Barkley, Jeff Donofrio, Cal Sharp	CALLED TO ORDER:	11:00 am
ABSENT:	Excused: N/A Unexcused: N/A	ADJOURNED:	11:20 am
FACILITATOR:	Alice Thompson, Program Services Committee Chair	DATE MINUTES APPROVED/ADOPTED:	

ITEM	DISCUSSION	OUTCOME /ACTION ITEM(S)
Welcome and Roll Call	Present at DESC: Committee Members: Alice Thompson DESC Staff: Nicole Sherard-Freeman, Stephanie Nixon, Robert Shimkoski, Lekeysha Byrd Guest(s): Reginald Davis Present via Telephone: Committee Member(s): Cal Sharp, Lena Barkley, Jeff Donofrio	
Acceptance and Approval of Agenda: Sent in Meeting Packet to Committee Members ahead of 8/17/2018 meeting.	Request Motion to Approve Agenda: Alice Thompson Motioned: Cal Sharp Seconded: Lena All in Favor – Agenda Passed / Accepted Unanimously	Agenda Passed/Approved Unanimously
Chair Report	Ms. Alice Thompson <ul style="list-style-type: none"> No Report 	
Presentation and Call for Motion: Approve Renewal of SER Metro Detroit Contract	Special Meeting Held for Contract Renewal Stephanie gave brief description on Organization and reason behind the Renewal Request for Motion to Approve Renewal of SER Metro Detroit Contract Organizations: Alice Thompson Motioned: Jeffrey Donofrio Seconded: Cal Sharp Motion Carried – Passed/Approved Unanimously	Request for Motion to Approve Renewal of SER Metro Detroit Contract Motion Carried – Passed/Approved Unanimously
Questions from Committee Members	Cal Sharp, Board Vice Chair inquired about the number of planned enrolled and the actual number <ul style="list-style-type: none"> Stephanie explained how the numbers worked with the actual outcome. 	

Public Comment	Alice opened the floor for Public Comment: Is this Program being integrated to exceed the 6 weeks of the GDYT Program?	No Public Comment
Adjournment	Request for Motion to Adjourn: Alice Thompson Motioned: Lena Barkley Seconded: Cal Sharp Motion Carried – Passed/Approved Unanimously	Adjournment: Motion Carried – Passed/Approved Unanimously

DRAFT SUBMITTED BY:

Printed Name: LeKeysha Byrd

Title: Administrative Assistant, Program Services & Innovation

Signature: *Lekeysha Byrd*

Date: 08/05/2018

DATE MINUTES APPROVED/ADOPTED:

NEXT MEETING: TBD

DRAFT