



A Michigan Works! Agency

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MEETING:	DESC Executive Committee Meeting	DATE:	August 25, 2020
VIDEO CONFERENCE ATTENDEES:	Executive Committee Members: Cal Sharp, Alice Thompson, Chris Uhl, Maria Woodruff-Wright, Nicole Sherard-Freeman DESC Staff: Terri Weems, Michelle Rafferty, Alessia Baker-Giles, Robert Shimkoski, Patrice Wright, Elizabeth Hennessey	LOCATION:	Zoom Meeting
ABSENT:	Excused: None Unexcused: None	CALLED TO ORDER:	9:02 am
FACILITATOR:	Cal Sharp, Board Chair	ADJOURNED:	9:28 am
		DATE MINUTES APPROVED/ADOPTED:	

ITEM	DISCUSSION	OUTCOME/ACTION ITEM(S)
I. Welcome, Roll Call and Agenda Approval	<p>Cal Sharp, DESC Board Chair, called the meeting to order and asked for introductions.</p> <p>Cal Sharp called for a motion to approve the agenda for today's meeting:</p> <p style="text-align: center;">Motion: Cal Sharp Seconded: Chris Uhl Motioned Carried – Approved Unanimously</p> <p>Cal Sharp called for a motion to approve the meeting minutes for June 20, 2020 and July 27, 2020:</p> <p style="text-align: center;">Motion: Chris Uhl Seconded: Nicole Sherard-Freeman Motioned Carried – Approved Unanimously</p>	
II. Board Chair Report	<p>Cal Sharp reported:</p> <ul style="list-style-type: none"> • The entire DESC organization should be extremely proud of their progress at this time. • We are helping our clients with the trauma they experience in their day to day lives. • The Covid pandemic has changed the way we will move forward permanently. GDYT is a perfect example of this. You were able to continue the program virtually, where other providers were unable to continue. That took remarkable work, and you have been successful. 	



III. DESC President Report	Terri Weems reported: <ul style="list-style-type: none"> • We are in the process of preparing for our annual audit and we expect our revenues to be on par with last year. • We are managing our grants proactively with regular assessments. • We have been significantly affected by COVID-19, but we have met most of our goals, and will be realistic and intentional about goal setting for the next year. <ul style="list-style-type: none"> ○ We have to be cognizant of the economic environment ○ We will keep racial equity as a driver of those goals and choices • Many thanks to our staff for reaching and in some cases exceeding our goals and moving our work forward in providing critical services to Detroiters. <p>Committee discussion ensued.</p>	
IV. Audit & Finance Committee Update	Terri Weems reported: <ul style="list-style-type: none"> • We are ramping up for our audit, which will be done remotely • We extended our PPP to 24 weeks, which helps us maximize some other grants that have less flexible end dates. <p>Chris Uhl commented:</p> <ul style="list-style-type: none"> • The Committee was very appreciative of the way that DESC approached the PPP plan, and turned around the application so rapidly. 	
V. Public Comment	Cal Sharp called for public comment: <ul style="list-style-type: none"> • There was no public comment 	
VI. Adjournment	Cal Sharp called to adjourn the meeting: <p style="text-align: center;"> Motioned: Nicole Sherard-Freeman Seconded: Maria Woodruff-Wright Motion Carried. Passed/Approved Unanimously. </p>	

DRAFT SUBMITTED BY:

Printed Name: **Elizabeth Hennessey**

Title: **Executive Assistant to the President**

Signature: **/s/ E Hennessey**

Date: 08/31/2020



DATE MINUTES APPROVED/ADOPTED: _____ Initials: _____

NEXT MEETING: Tuesday, October 27, 2020 @ 9:00 AM
