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A Michigan Works! Agency

<b>MEETING:</b>	<b>DESC Executive Committee Meeting</b>	<b>DATE:</b>	<b>June 29, 2021</b>
<b>VIA ZOOM ATTENDEES:</b>	<b>DESC Executive Committee Members:</b> Cal Sharp, Alice Thompson, Chris Uhl, Maria Woodruff-Wright, Nicole Sherard-Freeman <b>DESC Staff:</b> Terri Weems, Elizabeth Hennessey, Sara Azu, Chanelle Manus, Dana Williams, Alessia Baker-Giles, Robert Shimkoski, Michelle Rafferty, JaNae' Combs	<b>LOCATION:</b>	<b>Zoom Meeting</b>
		<b>CALLED TO ORDER:</b>	<b>9:04 am</b>
<b>ABSENT:</b>	<b>Excused:</b> None <b>Unexcused:</b> None	<b>ADJOURNED:</b>	<b>9:26 am</b>
<b>PUBLIC ATTENDEES:</b>	None		
<b>FACILITATOR:</b>	<b>Cal Sharp, Board Chair</b>	<b>DATE MINUTES APPROVED/ADOPTED:</b>	<b>October 26, 2021</b>

<b>ITEM</b>	<b>DISCUSSION</b>	<b>OUTCOME/ACTION ITEM(S)</b>
I. <b>Welcome &amp; Introductions</b>	<p><b>Cal Sharp, Board Chair, called the meeting to order and read a statement regarding the state's recent amendment to the Open Meetings Act and how it impacts our virtual meeting. For the purpose of the minutes, all Board members attending remotely identified themselves and the location they were joining from:</b></p> <p>Cal Sharp from Bloomfield Township, MI            Alice Thompson from Detroit, MI            Chris Uhl from Berkley, MI            Nicole Sherard-Freeman, Detroit MI            Maria Woodruff-Wright from Chicago, IL</p>	
II. <b>Agenda and Minutes Approval</b>	<p><b>Cal Sharp asked for approval to the agenda for the June 29, 2021 meeting:</b></p> <p style="text-align: center;"><b>Motion:</b> Chris Uhl  <b>Seconded:</b> Alice Thompson  <b>Motion Carried – Approved Unanimously</b></p> <p><b>Cal Sharp called for approval of the meeting minutes for the Executive Committee meeting on April 27, 2021:</b></p>	



	<p><b>Motion:</b> Alice Thompson  <b>Seconded:</b> Chris Uhl  <b>Motion Carried – Approved Unanimously</b></p>	
III. DESC Board Chair Report	<p><b>Cal Sharp:</b></p> <ul style="list-style-type: none"> <li>Discussed the impact of the COVID-19 pandemic, changes to how people are working going forward, and how work will continue to evolve in the future</li> </ul>	
IV. DESC President Board Report	<p><b>Terri Weems:</b></p> <ul style="list-style-type: none"> <li>Remarked that DESC's offices recently opened to staff since the start of the pandemic</li> <li>Provided updates on DESC's efforts to increase training efforts, Career Centers and DESC's compliance efforts and upcoming budget approval</li> <li>Introduced Nicole Sherard-Freeman to provide an update on the City's efforts</li> </ul> <p><b>Nicole Sherard-Freeman:</b></p> <ul style="list-style-type: none"> <li>Shared information on workforce and economic development efforts and new jobs coming to the City of Detroit</li> <li>Advised that the Detroit City Council were in the process of voting on whether to approve the Mayor's proposed allocations of ARPA Funding awarded to the City of Detroit</li> </ul> <p>Committee discussion ensued.</p>	
V. Audit & Finance Committee Update	<p><b>Chris Uhl:</b></p> <p>Provided an overview of the recent Audit and Finance Committee meeting</p> <ul style="list-style-type: none"> <li>Confirmed that the Committee approved the DESC Fiscal Year 2022 Budget and submitted it to the Board for final approval.</li> <li>Shared that the Committee discussed PPP Loan Forgiveness for DESC</li> </ul>	
VI. Program Services Committee Update	<p><b>Alice Thompson:</b></p> <p>Provided a brief overview of the robust, thorough discussion during the last Program Services Subcommittee Meeting including:</p> <ul style="list-style-type: none"> <li>Targeted Industries and Skilled Trades and Construction Training, Strategies and Outcomes</li> <li>Training Provider performances and scorecards</li> </ul> <p>She also shared that there is a contract sent for Board approval for D-Live.</p>	

	<p><b>Cal Sharp:</b></p> <p>Added that the presentation on Target Industries was very good because it was backed up by data.</p>	
<p><b>VII. Open Meetings Act Changes</b></p>	<p><b>Terri Weems:</b></p> <p>Shared an update on recent changes to the Open Meetings Act, specifically new parameters set around remote participation.</p> <ul style="list-style-type: none"> <li>Advised that DESC was continuing to operate under the City of Detroit's Emergency Order, slated to expire July 31, 2021</li> </ul>	
<p><b>VIII. Public Comments</b></p>	<p><b>There was no public comment.</b></p>	
<p><b>IX. Adjournment</b></p>	<p><b>Cal Sharp called to adjourn the meeting:</b></p> <p style="text-align: center;"><b>Motion:</b> Alice Thompson <b>Seconded:</b> Chris Uhl <b>Motion Carried – Approved Unanimously</b></p>	

**DRAFT SUBMITTED BY:**

Printed Name: **Elizabeth Hennessey**

Title: Executive Assistant to the President

Signature: /s/ E Hennessey

Date: 7/02/2021

**DATE MINUTES APPROVED/ADOPTED: 10/26/2021 Initials: EMH**

**NEXT MEETING: Tuesday, August 24, 2021 @ 3:00 PM**