



A Michigan Works! Agency

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MEETING:	DESC Corporation Board Meeting	DATE:	June 29, 2021
VIA ZOOM ATTENDEES:	DESC Corporation Board Members: Cal Sharp, Alice Thompson, Chris Uhl, Christian Phillips, Nicole Sherard-Freeman, Ric Preuss, Maria Woodruff-Wright, Lena Barkley, Dannis Mitchell DESC Staff: Terri Weems, Elizabeth Hennessey, Sara Azu, Chanelle Manus, Angela Polk, Cynthis Mburu, Carmen Bender, Madelyne Bernard-Diab, Dana Williams, Alessia Baker-Giles, Robert Shimkoski, Michelle Rafferty, Tara Lukas, Bill Simpson, Stephanie Nixon, Nia Turner, JaNae' Combs, David Jackson, Brandon Johnson, Greg Anderson	LOCATION:	Zoom Meeting
		CALLED TO ORDER:	9:50 am
ABSENT:	Excused: None Unexcused: None	ADJOURNED:	11:02 am
PUBLIC ATTENDEES:	John Allen		
FACILITATOR:	Cal Sharp, Board Chair	DATE MINUTES APPROVED/ADOPTED:	August 24, 2021

ITEM	DISCUSSION	OUTCOME/ACTION ITEM(S)
I. Welcome & Introductions	<p>Cal Sharp, Board Chair, called the meeting to order and read a statement regarding the state's recent amendment to the Open Meetings Act and how it impacts our virtual meeting. For the purpose of the minutes, all Board members attending remotely identified themselves and the location they were joining from:</p> <p>Cal Sharp from Bloomfield Township, MI Alice Thompson from Detroit, MI Chris Uhl from Berkley, MI Nicole Sherard-Freeman, from Detroit MI Maria Woodruff-Wright from Chicago, IL Christian Phillips from Detroit, MI Ric Preuss from Detroit, MI Dannis Mitchell from Detroit, MI Lena Barkley from Detroit, MI</p>	



<p>II. Agenda and Minutes Approval</p>	<p>Cal Sharp asked for approval to the agenda for the June 29, 2021 meeting:</p> <p style="text-align: center;">Motion: Chris Uhl Seconded: Christian Phillips Motion Carried – Approved Unanimously</p> <p>Cal Sharp called for approval of the meeting minutes for the Executive Committee meeting on April 27, 2021:</p> <p style="text-align: center;">Motion: Alice Thompson Seconded: Chris Uhl Motion Carried – Approved Unanimously</p>	
<p>III. DESC Board Chair Report</p>	<p>Cal Sharp:</p> <ul style="list-style-type: none"> • Compared today’s change in work to previous changes where technology has shaped the way we do work and the importance of imparting new skills into the workforce 	
<p>IV. DESC President Board Report</p>	<p>Terri Weems:</p> <ul style="list-style-type: none"> • Remarked that DESC has opened its Corporate Offices and has expanded capacity at the Career Centers • Summarized programmatic updates on GDYT and Target Industries and provided an overview on new programming that will begin this year • Shared that DESC is in a strong financial position • Commended the Compliance team for their successful monitoring efforts • Provided an overview on the recent changes made to the Open Meetings Act for remote meetings <ul style="list-style-type: none"> ○ Advised that members must be present in person for Public Meetings, with the exception of having an illness, being on active military service, or by a local emergency order. ○ Shared that DESC is currently operating under the local emergency order exception expected to end July 31, 2021 <p>Committee discussion ensued. Ms. Weems fielded questions from the Board of Directors.</p>	
<p>V. Audit & Finance Committee Update</p>	<p>Chris Uhl:</p> <p>Provided a brief overview of the business discussed during the Audit & Finance Subcommittee Meeting including:</p> <ul style="list-style-type: none"> • DESC Fiscal Year 2022 Budget Estimates <p>Terri Weems:</p>	

	<ul style="list-style-type: none"> • Walked through the changes to the FY 2022 budget, as compared to FY 2021 • Detailed the impact of the COVID-19 pandemic on the budget and how it worked to our fiscal benefit in allowing more technology-based solutions to our practices • Announced that Payroll Protection Program (PPP) money DESC received has been forgiven and detailed how that funding helped the organization <p>Board discussion ensued.</p> <p>Cal Sharp asked for a motion to approve DESC Fiscal Year 2022 Budget:</p> <p style="text-align: center;">Motion: Alice Thompson Seconded: Chris Uhl Motion Carried – Approved Unanimously</p>	<p>Provide the Board with the percentage of DESC’s Contracts that fall under \$500,000.</p>
<p>VI. NWAC Cost Increase</p>	<p>Sara Azu:</p> <p>Provided a recap of the previous approval received from the Board at the January 2021 meeting for the Allied Building Services contract to renovate the NWAC site and requested approval for further costs due to supply and delivery issues, impacted by the Covid-19 pandemic.</p> <p>Board discussion ensued.</p> <p>Ric Preuss: Was Northwest Activities Center impacted by flooding and can we take a broader look at how we invest in renovations?</p> <p>Cal Sharp asked for a motion to approve the increase to the Northwest Activities Center Allied Building Services Contract for Renovations:</p> <p style="text-align: center;">Motion: Lena Barkley Seconded: Christian Phillips Motion Carried – Approved Unanimously</p>	<p>Provide an update to the Board on whether or not there was water damage to Northwest Activities Center.</p>
<p>VII. Program Services Committee Update</p>	<p>Alice Thompson:</p> <p>Thanked the Board for their continued support of the Program Services Subcommittee and gave an overview of their recent meeting including:</p> <ul style="list-style-type: none"> • Career Center Updates • Training Provider Performance • Skilled Trades and Target Industries and Occupations 	

	<p>She also shared that there is an additional contract from Metro Solutions / D-Live was reviewed by the subcommittee and recommended and is presented to the full Board for approval. Board discussion ensued.</p> <p>Cal Sharp asked for a motion to approve the contract for Metro Solutions/D-Live:</p> <p style="text-align: center;">Motion: Dannis Mitchell Seconded: Lena Barkley Motion Carried – Approved Unanimously</p>	
VIII. MWDB Update: American Rescue Plan Discussion	<p>Nicole Sherard-Freeman:</p> <p>Gave a high-level overview of the ARPA funding awarded to Detroit and how it was awarded and will be distributed, as well as where the funds can and cannot be spent. This included:</p> <ul style="list-style-type: none"> • Detroit has been awarded \$826 million, the fifth largest award, • Town Meetings allowed Detroiters to have a say and be heard on how the money would best be spent • A once in a lifetime opportunity for collaboration across ecosystems that are not normally seen. <p>Detailed that the City Council approval needed for appropriations of this funding.</p> <p>Board discussion ensued.</p>	<p>Nicole Sherard-Freeman committed to sending the Board members a copy of the University of Michigan Poverty Center report on Detroit’s Strategic Neighborhood Fund: A Baseline Report on Resident Perceptions</p>
IX. Audit Update	<p>Terri Weems:</p> <p>Gave a brief update on the OAG Audit that was published.</p> <p>Board discussion ensued.</p> <p>Ms. Weems fielded questions from the Board of Directors.</p>	
X. Public Comments	<p>There was no public comment.</p>	
XI. Adjournment	<p>Cal Sharp called to adjourn the meeting:</p> <p style="text-align: center;">Motion: Chris Uhl Seconded: Maria Woodruff-Wright Motion Carried – Approved Unanimously</p>	

DRAFT SUBMITTED BY:



Printed Name: Elizabeth Hennessey

Title: Executive Assistant to the President

Signature: /s/ E Hennessey

Date: 7/02/2021

DATE MINUTES APPROVED/ADOPTED: 08/24/2021 Initials: EH

NEXT MEETING: Tuesday, August 24, 2021 @ 9:45 AM