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440 E. CONGRESS 4TH FLOOR
 DETROIT, MICHIGAN 48226
 PHONE (313) 876-0674
 FAX (313) 664-5505
 TYY: 711

MEETING:	DESC Executive Committee Meeting	DATE:	April 24, 2018
ATTENDEES:	Cal Sharp, Alice Thompson, Jeff Donofrio, Lena Barkley. DESC Staff: Nicole Sherard Freeman, Terri Weems, Stephanie Nixon, Michelle Rafferty, Jason Lee, Robin Davis, Jocelyn Malcolm carr; Lisa Roberts Visitors: John Allen	LOCATION:	440 E. Congress, Corporate Conference Room, 3R, Detroit, MI 48226
VIA TELEPHONE:	DESC Corporate Board Meeting: Chris Uhl	CALLED TO ORDER:	9:17 am
ABSENT:	Excused: Laura Hughes and Maria Woodruff-Wright	ADJOURNED:	9:43 am
FACILITATOR:	Cal Sharp, DESC Board Vice Chair.	DATE MINUTES APPROVED:	June 26, 2018

ITEM	DISCUSSION	OUTCOME /ACTION ITEM(S)
Call to Order, Welcome, Roll Call and Introductions.	Cal Sharp, DESC Board Vice Chair, called this meeting to order at 9:17 am, April 24, 2018. Board Members, DESC Staff, and visitors introduced themselves, and were welcomed and thanked for attending.	
Approval of Meeting Consent Agenda with correction.	Cal Sharp, DESC Board Vice Chair Requested for Motion to Approve the Meeting's Consent Agenda: Motioned: Don O'Connell Seconded: Alice Thompson Motion Carried-Passed/Approved Unanimously	Approval of Meeting Consent Agenda. Motion Carried. Passed/Approved Unanimously
Approval of Meeting Minutes: February 27, 2018	Cal Sharp, DESC Board Vice Chair Requested for Motion to Approve February 27, 2018 Corporate Board Meeting Minutes: Motioned: Alice Thompson Seconded: Jeff Donofrio Motion Carried-Passed/Approved Unanimously	Approval of February 27, 2018 Corporate Board minutes. Motion Carried. Passed/Approved Unanimously
CEO Report	Nicole Sherard Freeman, DESC CEO & President, gave her report: <ul style="list-style-type: none"> • <u>System ReDesign:</u> We are continuing with the plan discussed at our last meeting. Michelle Rafferty will discuss System Re-Design in more detail later on at the Corporate Board meeting. • <u>Internal Focus:</u> <ul style="list-style-type: none"> ○ Strategy: Thanks for the comments from the Board. We will be finalizing the strategy in the next couple of weeks. 	



	<ul style="list-style-type: none"> ○ IT: Working on the following as it related to IT; Infrastructure, Staffing, Monitoring and Compliance <p>All of this work is underway, as well as working on Detroit at Work and the Mayor's initiatives.</p> <ul style="list-style-type: none"> ● <u>Macro Level:</u> <ul style="list-style-type: none"> ○ We may sustain some cuts under our major funds, WIOA and PATH. ○ Farm Bill – SNAP is under this bill, and there may be new work requirements attached to receiving food assistance. We are considering the potential impact on the workforce. ○ There may be more competitive grants that we can apply for. So we will be more mindful in how to apply for those grants. ● On the horizon is the future work: Artificial Intelligence and continued automation; what will that mean for Detroiters for entry level jobs and how do we get Detroiters ready for those jobs as the future of work begins to shift. 	
Program Services Committee Update	<p>Alice Thompson, Secretary and DESC Programs Services Committee Chair, gave her report: The Program Services Committee met on April 18, 2018.</p> <ul style="list-style-type: none"> ● One Stop Re-design: Shared by our President and CEO, Nicole Sherard-Freeman; Very comprehensive. ● GDYT 2018 Program Updates, Reported by Jason Lee, DESC GDYT Executive Director: <ul style="list-style-type: none"> ○ Funders' plans and employers' commitments. \$11.5 million program; fundraising is ongoing. ○ Next steps. ○ 8,000 are in the process of being hired. ● 400 High School students involved in Youth Career Academy at Ben Carson, Osborn, Cody and Randolph. ● U of M Youth Policy Lab published brief: Spoke about the tremendous outcomes of the GDYT participants, and a comparison of GDYT participants and those who are not. GDYT participants are more likely to remain enrolled in school, less likely to be chronically absent, more likely to take the SAT, and more likely to graduate high school. The U of M Youth Policy Lab will be presenting at a future Board meeting. A report booklet written by U of M Youth Policy Lab will be distributed to the full Board and is available online at the Youth Policy Lab's website. 	
Audit & Finance Committee Update	<p>Chrils Uhl, Treasurer and DESC Audit and Finance Committee Chair, gave his report: The Audit and Finance Committee met on April 23, 2018.</p> <ul style="list-style-type: none"> ● Nonprofit Finance Fund (NFF): Terri Weems, DESC CFO updated Committee on work of NFF and how it is evolving, allowing us to get better sense of global cash flow timing. ● Also addressed; the ability to identify the Return of Investment (ROI) of our programs. 	



	<ul style="list-style-type: none"> FY 2019 Budget: Terri Weems, DESC CFO, updated Audit and Finance Committee on the progress of the upcoming budget and the next steps. Draft budget should be submitted in June 2018. 	
Public Comments	No Public Comment	No Public Comment
Board Announcements	<p>Jeff Donofrio, Director reported on 3 Items:</p> <p>1. <u>Breithaupt Press Conference:</u> Tomorrow, the City will hold a press conference on Breithaupt kickoff. Quicken Loans and Bedrock has agreed to contribute \$1 million to Breithaupt. The total cost of Breithaupt is \$8 to 9 million. It includes adult training and 3 year commitment of renovating building and buying equipment.</p> <p>2. <u>Driver Responsibility Fees:</u> Will be going away in October 2018. Legislation is in place to get rid of all the debt. Legislation to allows Detroiters to get rid of the debt earlier and waive their fee if they are engaged in a workforce program. This year, the \$125 fee is waived for reinstating licenses. The outreach initiative will be: drivers enrolled in 10 hours of workforce programming; attending a series of workshops at the One Stop Centers or online, or attending a special event where workshops will be available. We want to give as many as people through the programs before the window closes</p> <p>3. <u>Career Education Advisory Council (CEAC):</u> The State has asked the Workforce Board to put together a Career Education Advisory Council to review the education plans of ISD and RESA and where there is overlap between between high school, community college, higher education and workforce programs. Conrad Mallet is the Chair, there will be 2 to 3 meetings this year and, the CEAC is a subset of the Workforce Board.</p>	
Adjournment	<p>Cal Sharp, DESC Board Vice Chair Requested a Motion for Adjournment at 9:43 am:</p> <p>Motioned: Don O'Connell Seconded: Alice Thompson Motion Carried – Passed/Approved Unanimously</p>	Motion to Adjourn Carried. Passed/Approved Unanimously.

SUBMITTED BY:

Printed Name: Cheryl Hildreth

Title: Administrative Assistant

Signature: *Cheryl Hildreth*

Date: April 24, 2018

APPROVED/ADOPTED: **06/26/2018** Initials: *LR*

NEXT MEETING: June 25, 2018 at 9:00 am – 9:30 am

